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# Central Adelaide Local Health Network Research Services

#### SAH PROJECT BILLING REPORT FROM ORACLE

#### (Revenue tax invoice)

- 1. Log into Oracle Corporate Systems http://erp.had.sa.gov.au/
- 2. Go to SAH Project Inquiry, then to Discoverer Reports
  - ° SAH Billing Report, wait until the 'Oracle Discoverer Viewer' appears

	SUIR							
Oracle Applications Home Page								
Worklist								
	• Full I							
From	Subject Sent							
TIP Worklist Access - Specify which users c	an view and act upon your notifications.							
Navigator								
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Preferences SSWA	SAH Project Inquiry							
SAH AP Inquiry	Projects Inquiry							
SAH FA Inquiry	Expenditure Inpuiry							
SAH GL Inquiry	Billing Inquiry							
SAH GL User	Funding Inquiry							
SAH OPTOCUREMENT REQUISITIONER (DOH)	Project Status Inquiry							
SAH Payment Inquiry	Reports							
SAH Project Inquiry	Run							
SAH Purchasing Inquiry	View							
	Discoverer Reports							
	SAH Legacy Interface Details							
	SAH Project Billing Report							
	SAH Project Invoices Created in AR							
	SAH Project Master Listing							
	SAH Project Transactions With Sub Totals							
and the second sec	SAH Project Transactions							
	SAH ISO Journals With Project Reference							

#### ° From Oracle Discoverer Viewer enter the 'Parameters Needed'.

Connect > Workbooks > SAH Project Billing Rep	ort - Sheet 1			
ast run Tuesday, October 05, 2021 9. Worksheets	11:53 AM ACDT			
Sheet 1	Parameters Needed Select values for the followin * Indicates required field	ng parameters.		
	Select one or more values for GI Period:	'SEP-21'	1	
	Select one or more values for Project Number	[	1	
	Select one or more values for Ar involce Number			
	Select one or more values for Business:	55	3	
	Select one or more values for Cc.	[	1	



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- a) SELECT one or more values for GL Period: Enter the month as 'MMM-YY' (e.g., FEB-24)
- b) SELECT one or more values for Pro;ect Number: Enter the 6-digit Oracle Project code.
- c) Hit 'Go' to finish.

Note: if the query is taking too long to complete, a warning will occur. Hit: YES, if you wish to continue or cancel to restart the query.



d) Extract the report in csv format file and save it into an excel file.

- Sort the current month recently extracted before you paste to the project billing.
- Sort by Invoice Number AND invoice line number.

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